

**Clare County Council
Chomhairle Contae an Chlair**

Transportation and Infrastructure Department



**Application for Permission to Connect to
Clare County Councils Sewerage Network**

Please read the following guidance notes and policy regarding extensions before completing the attached application form. This form must be completed by consumers applying for permission to connect to Clare County Councils public sewerage network.

Guidance Notes Regarding Application to Connect to the Public Water Supply

- ❖ *This application form should be completed by you and returned to the relevant Area Office with the appropriate connection fee. A site location map, indicating the location where connection is required should also be enclosed.*
- ❖ *If the public road or footpath surface has to be opened to make the proposed connection, **the enclosed Road Opening Licence Application Form should be completed and returned to the relevant area office with the appropriate fees.** Any queries regarding road opening fees should be referred to the relevant area office (detailed below)*
- ❖ *Please note where Planning Permission has been granted for the development, that contributions levied in the grant of planning permission, in respect of the provision of water and sewerage services, must be paid to the Planning Section before permission can be granted for the connection.*
- ❖ *In order to avoid delay in obtaining permission for connection, it is important to answer fully all particulars set out in the form.*
- ❖ *When your application has been considered and confirmation given by the Sanitary Services Engineer that your connection may be granted, you will receive written notification specifying type of connection etc. When you have carried out the requirements of the permission, you should contact the local area office so that a date can be arranged to carry out the connection.*
- ❖ *If you are carrying out an extension to a public sewer, please read the attached policy on “**Extensions of Sewers**”*

Clare County Council Area Offices

Area Office Address	Telephone	Fax	E-Mail Address	Website Address
Kilrush Civic Offices, Market Square, Kilrush	065 9051047	065 9052821	kilrush@clarecoco.ie	www.kilrush.ie
Ennistymon Area Office, Ennis Rd, Ennistymon	065 7071017	065 7072246	ennistymon@clarecoco.ie	www.clare.ie/aboutus/Area_Office.html
Shannon Civic Offices, Town Hall, Shannon	061 362319	061 478099	Shannon@clarecoco.ie	www.shannon.ie
Ennis Town Council, Waterpark House, Drumbiggle, Ennis	065 6828040	065 6828182	Reception@ennistowncouncil.ie	www.ennistowncouncil.ie
Scariff Area Office, Mountshannon Rd, Scariff	061 640815	061 640708	Scariff@clarecoco.ie	www.clare.ie/aboutus/Area_Office.html
South East Clare Area Office, Westbury Centre, Crobally Rd, Co. Clare via Limerick	061 356160	061 356164	Southeastclare@clarecoco.ie	www.clare.ie

Policy on Extensions of Sewers (applicable to Individual Householders only)

- All extensions to the public sewer must generally be a minimum 225mm in diameter subject to the approval of the design by Clare County Councils Water Services Section.
- The sewer extension shall be carried out to the specification and standards of Clare County Council.
- A road opening licence will be required by the applicant.
- If the proposed connection site is **less** than 200 metres from the mains, the applicant shall pay all costs involved in making the extension.
- If the proposed connection is **more** than 200 metres from the mains:
 1. The connection fee will be waived.
 2. The applicant will pay all costs associated with the proposed extension.
 3. The proposed mains extension will have to be dedicated to Clare County Council.
 4. Upon dedication of the mains extension to Clare County Council, the applicant will be entitled to a refund of 50% of any future connections to the extended portion of the mains for a 10 year period.
 5. Receipts for mains extension will be required for refund purposes.
 6. The total refund will not exceed 50% of the extension cost paid by original applicant.

Application for Permission to Connect to Clare County Councils Public Sewerage Network

OFFICE APPLICATION REFERENCE _____

Name of Applicant(s) _____

Phone number(s) Work _____ Home/Mobile _____

Correspondence address of applicant(s) _____

Address at which connection is required: _____

(NB. Ordnance Survey Ireland – Record Place Map must be enclosed and marked where connection is required)

Tick category of premises to be connected:

Domestic Industrial Business Sewerage Mains extension

Other How many houses in scheme? _____

Category of area of premises	(tick)	Connection fee enclosed (tick)
• All premises	<input type="checkbox"/>	Required fee €1135 <input type="checkbox"/>
• Scheme of 7 or more houses – individually assessed, subject to minimum fee	<input type="checkbox"/>	Minimum fee €7940 <input type="checkbox"/>
• Road Opening Fee (<i>please consult with relevant area office</i>)	<input type="checkbox"/>	
• Extension of sewerage main (<i>please refer to attached policy</i>)	<input type="checkbox"/>	

Is this a new premises? _____ If so, give planning reference no. _____

Planning contribution receipt no. _____ Amount: _____ Date: _____

Road opening costs depend on the location of the mains and the category of road to be opened and restored. Any queries relating to road opening should be directed to the relevant area office (see page 2 for details).

Insurance

A Contractor will be making the connection and has public liability insurance, which indemnifies the Clare County Council for up to €6.35m, and a copy of this is attached with the Road Opening Licence Application Form. Yes No

Name of Contractor: _____

Signature(s) of applicants(s) _____

Date _____

For Official Use Only

Amount of planning contribution paid _____ Receipt no _____ Date _____

Amount of connection fee paid _____ Receipt no _____ Date _____

Amount of road opening fee paid _____ Receipt no _____ Date _____

Road Opening Licence Granted _____

O/S revenue charges Amount _____ Account no _____

Payments checked by: _____ **date:** _____

Administrative Staff

Connection To _____ **Sewerage Scheme**

Type of Connection

- (i) 4" Service Δ
- (ii) Other Δ
- (iii) Mains extension to be dedicated to CCC Δ
- (iv) Special conditions if any Δ

I confirm that permission can be granted to this applicant to connect to the public sewerage network.

Executive Engineer: _____

Date: _____