

**Traffic Section, Ennis Town Council**  
**Waterpark House, Drumbiggle, Ennis. Co. Clare.**

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## Residents Permit Application Form 2010

### Section 1 – Personal Details

Name of Applicant

Address of Residence

Daytime Telephone Number  
Mobile Number


### Section 2 – Vehicle and Permit Details

Vehicle Registration Number

Vehicle Make and Model

Permit Locations

(Maximum of 2 locations permitted)

<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

### Section 3 – Declaration by Applicant

I hereby state that I reside at the address mentioned above and all of the details declared on my application are true and valid. I also state that I understand and have noted the details and conditions overleaf, which relate to the issue of a Residents Parking Permit.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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[Office Use Only]

Permit no.:  Principal Location: \_\_\_\_\_ Alternative Location: \_\_\_\_\_

Date Issued: \_\_\_/\_\_\_/\_\_\_ Expiry Date: \_\_\_/\_\_\_/\_\_\_

Entered on Impala: \_\_\_/\_\_\_/\_\_\_ Entered on Access: \_\_\_/\_\_\_/\_\_\_ Initials: \_\_\_\_\_

## Terms and Conditions attached to all Applications

1. Under the Ennis Town Council On-Street Pay and Display Bye-Laws 2008 and the Car-Park Bye Laws 2008, parking permits can be made available to residents of areas affected by the Bye-Laws. A copy of the current byelaws, which gives all details in relation to parking in Ennis may be purchased from Ennis Town Council for a fee of €1.00 each.
2. Please note that under the Bye-Laws, 'Vehicle' means a private motor car, a station wagon, or a passenger vehicle having accommodation for not more than seven passengers excluding the driver.
3. Residents Parking Permit will expire on the 31<sup>st</sup> December 2010 unless otherwise stated.
4. A Residents Parking Permit will be valid only for the particular car park/on-street parking zone detailed on the permit and no other on-street zone or car park area. Parking in an area not specified on the permit will result in the issue of a parking fine for which there is no appeal system.
5. The residents parking permit must be clearly displayed on the windscreen of the vehicle, in order that the traffic warden can see the permit from outside the vehicle.
6. Parking fines will be issued for display of an out of date permit or for displaying the permit on a vehicle other than the vehicle the permit was issued to, for which there will be no appeal system.
7. **Specific requirements when applying for residents parking disc:**
  - 7.1 ***Proof of address***
    - (a) In cases where applicants are leasing accommodation, a copy of **Lease Agreement**, which is valid for the year in which they are applying for, must be submitted. Where the applicant owns the property, **proof of ownership** must be submitted.
    - (b) A copy of a recent **utility bill** (Electricity, Telephone etc) in the applicant's name must be submitted as proof of residency.
  - 7.2 ***Proof of car ownership linked to address:***

Applicant's car **must** be registered to address for which they are applying for the permit. Copy of vehicle licensing certificate is required.
8. In the event of a lost or damaged residents parking permit, please note that the re-issue of a residents parking permit incurs a €50 administration fee.
9. Issue of Residents Parking Permit is at the discretion of Ennis Town Council and no correspondence will be entered into in relation to applications other than issue of permit or notification of refusal of application.

***I look forward to your co-operation with this matter.***

**Staff Officer,  
Traffic Section.**