

COMMENCEMENT NOTICE

(Notice to a Building Control Authority pursuant to Part II of the Building Control Regulations, 1997)

This notice is to be submitted **not less than 14 days and not more than 28 days** **BEFORE COMMENCEMENT** of the works or the material change of use to
CLARE COUNTY COUNCIL BUILDING CONTROL AUTHORITY,
Central Fire Station, Ennis Co. Clare.

I, the undersigned, hereby give notice/give notice on behalf* of the person(s) named below, to the above Building Control Authority (in accordance with Part II of the Building Control Regulations) that I/ the person(s) named below* intend to carry out the project as described below. (*Cross out whichever is inappropriate)

Name (BLOCK CAPS) _____

Signature: _____ Date: _____ Tel. No. _____

Correspondence Address: _____ Fax. No. _____

_____ Email: _____

Name of Developer: _____ Tel.No. _____

Address: _____ Fax. No. _____

_____ Email: _____

PROJECT PARTICULARS

1. COMMENCEMENT DATE

(of works or making of material change of use)

allow 14 days notice before commencement

FEE PAYABLE (AMOUNT) € _____ (Cash/Cheque/Money-Postal Order)

SPECIFY NUMBER OF BUILDINGS _____ (If more than one)

Fee Payable is €30 in respect of each building, where the proposed works or the material change of use, relate to more than one building, and Part III of the Building Control Regulations (Fire Safety Certificates) does not apply. Otherwise Fee Payable in respect of Commencement Notice is €30.

The maximum fee payable to a Building Control Authority shall be €800 in respect of the submission of a Commencement Notice.

2. PLANNING PERMISSION No. _____

If permission is in a Town Council area, please state name of Town Council _____

FIRE SAFETY CERT No. _____

(If applicable)

3. DESCRIPTION of proposed works or material change of use.

4. LOCATION – Particulars of the location of the building and the use or intended use of the building.

5. OWNER: (of the building or works)

Name: _____ Tel. No. _____
Address: _____ Fax No. _____
_____ Email: _____

6. DESIGNER:

Name: _____ Tel. No. _____
Address: _____ Fax No. _____
_____ Email: _____

7. BUILDER:

Name: _____ Tel. No. _____
Address: _____ Fax No. _____
_____ Email: _____

8. FOUNDATIONS & DRAINAGE – Person from whom notification may be obtained of (i) the pouring of any foundations, or (ii) the covering up of any drainage system.

Name: _____ Tel. No. _____
Address: _____ Fax No. _____
_____ Email: _____

9. INFORMATION - Person(s) from whom such plans, documents or any other information as are necessary to show that the building or works will, if built in accordance with the design, comply with the requirements of the Building Regulations, may be obtained.

Name: _____ Tel. No. _____
Address: _____ Fax No. _____
_____ Email: _____

OFFICE USE ONLY

Fee Received _____

Date Received _____

Register Ref _____

Valid Yes/No

Entered On _____