



ENNIS TOWN COUNCIL

**Waterpark House,
Drumbiggle,
Ennis.**

Telephone: (065) 6828040

Fax. No. (065) 6843908

PLANNING & DEVELOPMENT ACT, 2000 (Section 254) PLANNING & DEVELOPMENT REGULATIONS, 2001 (Article 201)

APPLICATION FOR NEW LICENCE / RENEWAL OF EXISTING LICENCE (Delete as Appropriate)

PLEASE ANSWER ALL QUESTIONS FULLY. QUESTIONS NOT ANSWERED MAY LEAD TO DELAY IN PROCESSING YOUR APPLICATION.

1. NAME OF APPLICANT: ADDRESS:	<hr/> <hr/> <hr/> <hr/> <hr/>
TELEPHONE NO. (LAND LINE) MOBILE:	<hr/> <hr/> <hr/> <hr/> <hr/>
2. NAME & ADDRESS TO WHICH NOTIFICATION SHOULD BE SENT:	<hr/> <hr/> <hr/> <hr/> <hr/>
3. LEGAL INTEREST IN THE SITE FROM WHICH THE LICENCE WILL BE OPERATED:	

INSURANCE DETAILS: (Public Liability Insurance to be a minimum value of €6.5 million and to indemnify Ennis Town Council and Clare County Council against third party claims)

4. NAME OF INSURANCE COMPANY:	
5. POLICY NUMBER:	
6. EXPIRARY DATE OF POLICY: (You must show the original for the Policy document when submitting the application for inspection.)	

DETAILS OF DEVELOPMENT:

7. DESCRIPTION OF ITEM TO BE LICENCED: (If hoarding, scaffolding, table 7 chairs, advertising structure, etc.)	(tick as appropriate) Hoarding Scaffolding Tables & Chairs Advertising Structure
8. LOCATION OF OBJECT OR STRUCTURE TO BE LICENCED (Site Location Map to Scale 1:1000 with Site outlined in Red must accompany this application)	_____ _____ _____
9. Is it proposed to erect the structure on:	Public Road: _____ Public Footpath: _____ Pedestrian Laneway: _____
10. DETAILS OF STRUCTURE: A. Scaffold / Hoarding (Attach Layout Plan to Scale 1/500)	Height: _____ Length: _____ Width: _____
B. Tables and Chairs (Attach Layout Plan to Scale 1/500)	No. of Tables: _____ No. of Chairs: _____ Note: Standard barrier must be provided to separate tables / chairs from adjacent public areas.
C. Advertising Structure (Attach Graphic details to scale)	Height: _____ Weight: _____
11. A. Will your proposal compromise in any way the free passage of pedestrian? If 'Yes' outline mitigation proposals:	Tick as appropriate. Yes. No. _____ _____
B. Will your proposal compromise in any way the free passage of vehicular traffic? If 'Yes' outline mitigation proposals:	Tick as appropriate. Yes. No. _____ _____

12. LICENCE FEE PAYABLE

(See Schedule of Licence Fee attached) € _____

13. PERIOD OF LICENCE REQUESTED:

FROM THE _____ DAY OF _____ 200_

TO THE _____ DAY OF _____ 200_

I HEREBY APPLY FOR A LICENCE IN ACCORDANCE WITH THE FOREGOING PARTICULARS
 DATED THIS _____ DAY OF _____ 200_
 SIGNED _____

GUIDELINES IN RELATION TO SCAFFOLDING LICENCES

In the event of the granting of a Scaffolding Licence, the grantee must in addition to any further condition attached to the Licence, comply fully with the general requirements set down below unless such conditions are specifically superseded or nullified by the Licence.

1. The hoarding and scaffolding shall be removed not later than the date specified in the licence unless an extension of the permission is granted by the Council
2. The scaffolding shall be set back at least 200mm from the outer edge of the footpath (where applicable)
3. The applicant shall provide for adequate lighting and maintenance of the hoarding and scaffolding.
4. The lowest platform of scaffolding shall not be less than 2.2M. over path or road level underneath.
5. Each platform of scaffolding shall be close boarded or planked solid and the outer edge of each platform shall have an upstand of not less than 150mm above corresponding level of platform.
6. a suitable handrail shall be provided, facing the outer edge of the street frontage to prevent pedestrians stepping off onto the carriageway.
7. The free use of the footpath for pedestrians shall not be obstructed by building operations, storage of materials, or otherwise.
8. The scaffold shall be completely enclosed at all levels effected by the works being carried out.
9. The Council shall be indemnified against any loss or injury arising as a result of the proposed work.

CHECK LIST:

REQUIREMENTS FOR A VALID LICENCE APPLICATION

1. Completed Application Form.
2. Insurance Policy evidencing Public Liability cover to a minimum value of €6.5 million and to indemnify Ennis Town Council and Clare Co. Council against Third Party Claims. Insurance must cover entire period of the Licence.
3. Site Location Map to Scale of 1:1000 with site outlined in red.
4. Layout plan/graphic details as required in Q. 10 of application.
5. Fee Payable

The applicant should note the provisions of the Health, Safety and Welfare Act, 1989 in relation to the obligations of all parties towards the safety off both themselves, their employees and all third parties.

The application must be made 14 days prior to carrying out of any work.

SCHEDULE OF LICENCE FEES COLUMN 1 APPLLIANCE, APPARATUS OR STRUCTURE	COLUMN 2 LICENCE FEE
<p>PART 1 Appliances, apparatus and structures:</p> <p>A. vending machine or coin operated machine (not being a weighing machine).</p> <p>B. A town or landscape map for indicating directions or places.</p> <p>C. A hoarding, fence or scaffold (not being a hoarding, fence or scaffold bounding a public road).</p> <p>D. An advertisement structure</p> <p>E. A cable, wire or pipeline (not being a cable for conducting electricity for domestic or agricultural purposes or a drain or waterpipe).</p> <p>F. A telephone kiosk or pedestal.</p> <p>G. A case, rack, shelf or other appliance, apparatus or structure for displaying articles, whether or not for the purpose of advertisement or sale in or in connection with any adjacent business premises.</p> <p>H. Tables and chairs outside a hotel, restaurant, public house or other establishment where food is sold for consumption on the premises.</p> <p>I. An advertisement consisting of any text, symbol, emblem, model, device or logo.</p> <p>J. An advertisement structure (being of a fingerpost type not exceeding 1 metre in length) consisting of a direction sign to indicate tourist accommodation.</p> <p>K. A pipe or an appliance with a pipe attachment for dispensing air or water, not being a pipe or appliance attached to a petrol or oil pump.</p> <p>L. A weighing machine.</p> <p>M. A bring facility.</p>	<p>€125</p> <p>€25</p> <p>€1,250</p> <p>€30</p> <p>€25 per 100 metres length or part thereof.</p> <p>€30</p> <p>€125</p> <p>€125 per table</p> <p>€30</p> <p>€50</p> <p>€25</p> <p>€3</p> <p>€25</p>
<p style="text-align: center;">PART 2</p> <p>A. A cabinet used as part of a wired broadcast relay system by a person licenced under the Wireless Telegraphy (Wired Broadcast Relay Licence) Regulations, 1974.</p> <p>B. A lamp-post.</p> <p>C. A bridge, arch, tunnel, passage or other similar structure used or intended for use other than by the public and constructed on or after 1st October 1964.</p> <p>D. A cellar or other underground structure constructed on or after 1st October 1964.</p> <p>E. A cable for conducting electricity for domestic or agricultural purposes.</p>	<p>€125</p> <p>€25</p> <p>€125</p> <p>€125</p> <p>€125</p>

NOTE:

Where a licence is for a period of less than one year the fee shall be an amount equal to one-tenth of the fee for one year for each month or part of a month for which the licence is granted. If a wind barrier is being provided around tables and chairs a fee of €30 is payable if the barrier contains any text, logo, emblem, etc. at it would be considered an advertising structure.